



**DIOCESE OF MONTEREY**  
*Office of Human Resources*

831.373.4345  
FAX 831.373.5765

diocese@dioceseofmonterey.org  
www.dioceseofmonterey.org

M E M O R A N D U M

TO: All Parishes, Departments, and Schools

FROM: Angelica Gordon  
Assistant to Stefanie Olsen, Director of Human Resources

DATE: January 5, 2024

RE: Increased 2024 Mileage Reimbursement Rate

---

Effective January 1, 2024, the standard business mileage reimbursement rate has changed to 67.0 cents per mile. The new rate is an increase of 1.5 cents from the January 1, 2023, rate of 65.5 cents per mile.

Please email [agordon@dioceseofmonterey.org](mailto:agordon@dioceseofmonterey.org) if you have any questions.

**Diocese of Monterey**  
**Mileage Reimbursement Form – 2024**  
(Updated January 5, 2024)

Name \_\_\_\_\_

Department \_\_\_\_\_

Date	From	To	Description / Purpose for Travel	No. of miles
			<b>Total Miles</b>	

**Total Miles** \_\_\_\_\_ x \$0.670 per mile = \$ \_\_\_\_\_

\_\_\_\_\_  
**Signature**